



WEST KENT EMERGENCY FUND

GRANT APPLICATION FORM

<p>APPLICANT DETAILS:</p>	<p>Forename: Surname:</p> <p>Date of birth: Telephone:</p> <p>Address:</p> <p>.....</p> <p>Lodge/Chapter name: No.</p>
<p>BANK DETAILS:</p>	<p>Account name: Account no: Sort Code:</p>
<p>DETAILS OF GRANT REQUESTED:</p>	<p>Amount: £..... (max. £400)</p> <p>Purpose:</p> <p>.....</p>
<p>OTHER SUPPORT DETAILS:</p>	<p>Please tick to confirm details of other support received/requested:</p> <p>Government support initiatives <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Details provided</p> <p>Bank / Lender support: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Details provided</p> <p>Masonic Charitable Foundation: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Details provided</p> <p>Lodge Almoner: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Details provided</p> <p>Further details:</p> <p>.....</p> <p>.....</p>
<p>LODGE ALMONER:</p>	<p>Please confirm if you agree for this application to be discussed with your Lodge Almoner.</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No If No, please state why:</p>
<p>DECLARATION:</p>	<p>I confirm that to the best of my knowledge, the details provided are correct.</p> <p>I understand that the information provided in this application, and any supporting documents, will be treated in accordance with current data protection regulations.</p>
<p>SIGNATURE:</p>	<p>Signed: Date:</p>
<p>PLEASE RETURN THIS FORM TO:</p>	<p>By email: ProvGReg@westkentmasons.org.uk</p> <p>By post: Binoy Karia, Uplands House, Kemnal Road, Chislehurst, Kent BR7 6LT</p>

FOR INTERNAL USE ONLY: PGR BOARD A/D



WEST KENT EMERGENCY FUND
APPLICATION FORM GUIDANCE NOTES

Please ensure you read these Guidance Notes before completing the Grant Application Form.

1. The Fund has been established for the support to members of the Province of West Kent, who are experiencing extreme financial difficulties due to the impact of Covid-19 and to provide support for worthwhile projects in the community in response to Covid-19.
2. Grants may be requested up to a maximum of £400. In exceptional circumstances, applications may be considered for higher amounts and a loan may be offered instead of a grant.
3. Support may only be used to assist your personal financial needs and may not be used for business (or other) purposes.
4. The West Kent Emergency Fund is intended to run alongside other available forms of financial support –including from the Government, your employer, bank or building society, the Masonic Charitable Foundation or your Lodge.
 - a. Please indicate on the application what other support has been requested or received. It will assist your application if full details are provided and evidence attached (e.g. if you have been furloughed or obtained mortgage relief).
 - b. Please provide consent for your application to be discussed with your Lodge Almoner, or let us know why not.
5. We may ask for more information to ensure your application is processed correctly, including details of your financial position.
6. Your application is strictly private and confidential and will be treated in accordance with current data protection regulations.
7. Please return your completed form, by email or by post, to:

Email: ProvGReg@westkentmasons.org.uk

Address: Binoy Karia, Uplands House, Kemnal Road, Chislehurst, Kent BR7 6LT

You are advised to submit your application by email to ensure that it is processed without delay.